

## MINUTES

### CABINET

24 NOVEMBER 2015

**Present:**

**Members:**

**Councillors:** Williams (Leader)  
Griffiths (Deputy  
Leader)  
Elliot  
Harden  
Marshall  
G Sutton

<b>Officers:</b>	Mark Brookes	Group Manager - Legal Governance
	Michelle Anderson	
	Richard Baker	Group Manager - Financial Services
	Elliott Brooks	Assistant Director - Housing
	James Doe	Assistant Director - Planning and Regeneration
	Mark Gaynor	Corporate Director - Housing & Regeneration
	Julia Hedger	Group Manager - Strategic Housing
	Sally Marshall	Chief Executive
	Matt Rawdon	People
	Philip Stanley	Development Management Team Leader
	Chris Taylor	Group Manager - Strategic Planning and Regeneration
	Becky Oblein	Strategic Planning & Regeneration Team Leader
	Eli Tweed	Social Enterprise & Commissioning Officer

**Also Attendance:**

The meeting began at 7.30 pm

**CA/18/15    MINUTES**

The minutes of the meeting held on 20 October 2015 were agreed by the members present and signed by the Chairman

**CA/19/15    APOLOGIES FOR ABSENCE**

None received

**CA/20/15    DECLARATIONS OF INTEREST**

None received

**CA/21/15    PUBLIC PARTICIPATION**

There was no public participation.

**CA/22/15    REFERRALS TO CABINET**

There were no referrals to Cabinet.

**CA/23/15    CABINET FORWARD PLAN**

That the Cabinet Forward Plan be noted, subject to the following amendments:  
15 December Move Hemel Hempstead Town Centre Parking Access and Movement Strategy to January meeting.  
26 January – Add The Forum Category C  
9 February - Budget & Council Tax setting, amend author to James Deane

**CA/24/15    BUDGET MONITORING QUARTER 2 2015/16**

Decision

That Cabinet:

**RESOLVED TO RECOMMEND**

1. That the supplementary budgets set out below be agreed. Details for these supplementary budgets are set out in the body of the report to cabinet and have a net nil impact on the General Fund Working Balance:
  - Increase Electoral Registration Budget by £42k
  - Increase Other Government Grants Budget by £42k
  - Decrease the budget for Conducting Elections by £30k
  - Decrease use of the Elections Reserve by £30k
  - Approve the recommended virement of underspends set out in Section 6 of the report to cabinet.

**Reason for Decision**

*To provide details of the projected outturn for 2015/16 as at Quarter 2 for the:*

- *General Fund*
- *Housing Revenue Account*

- *Capital Programme*

## Implications

### Financial

Financial and Value for Money implications are included within the body of the report.

## Risk Implications

Risk implications are included within the body of the report.

### Equalities Implications

**There are no equality implications**

### Health And Safety Implications

**There are no health and safety implications**

Corporate Objectives

Dacorum Delivers

## Advice

The Portfolio Holder for Finance & Resources explained that this report incorporated performance for quarter 2 of 2015/16 and Cabinet were asked to agree the small adjustments listed in the recommendations. Overall the projected overspend had reduced from £785k to £274k, the challenge was to reduce this to zero over the next 6 months. In addition, the outcome of the unknown chancellor's statement would also be a challenge.

Consultation

Consultation took place with:

- Budget Managers

### **Voting**

None.

**CA/25/15    THE DACORUM COMPACT (2015 - 2019)**

### **Decision**

That the new Dacorum Compact (2015 – 2019) be approved.

### **Reason for Decision**

To seek the agreement for the new Dacorum Compact (2015 – 2019).

## Implications

## Financial

There are no financial implications for the Dacorum Compact.

## Value for Money

The Dacorum Compact will promote greater partnership working between sectors, improved relationships which can lead to enhanced service delivery and efficiencies.

## *Risk Implications*

If the commitments in the new Dacorum Compact are not carried out it may be open to criticism from the Voluntary and Community Sector (VCS) but this has been mitigated by extensive consultation and involvement of both statutory and VCS to try to ensure the commitments are attainable and agreeable. Also section titled 'Who to contact if things go wrong' on page 11 includes peaceful resolution and signposting to Community Action Dacorum for further help.

- By not having an up to date, current and agreed Dacorum Compact, it could lead to a breakdown in working relationships between Dacorum Borough Council and the VCS. This is particularly important at this current time as the Council are embarking on commissioning services with the funding that was previously allocated through the Strategic Partner Programme.

## Community Impact Assessment

**Community Impact Assessment carried out 28 October 2015**

## Health And Safety Implications

**None.**

Corporate Objectives

1. Community Capacity: enabling self-help and volunteering to build communities.
2. Dacorum Delivers: developing more effective ways of delivering services which meet customer expectations.

## *Advice*

The Portfolio Holder for Residents & Corporate Services explained that the Dacorum Compact is a local agreement between the statutory sector and the VCS. It was initially agreed and published in 2002 and then refreshed in 2007/8. Dacorum has a long history of partnership working across the two sectors but with changes to the relationship such as commissioning, it is important to have an up to date Compact which reflects the current context.

The Portfolio Holder for Environmental, Sustainability & Regulatory Services asked if this would be published on the council's website.

In addition, the Portfolio Holder for Residents & Corporate Services requested that it be advertised on the front page of the website, on the moving scroll.

E Tweed confirmed it would be published on the council's website and she would speak to Communications with regards to including it on the front page scroll.

Consultation

**Consultation took place with:**

- DBC staff, CMT and managers of people
- Strategic Partners and the wider Voluntary & Community Sector
- All Council Members

**Voting**

None.

**CA/26/15     ANNUAL REVIEW OF HOUSING REVENUE ACCOUNT BUSINESS PLAN 2015/16**

**Decision**

**RESOLVED TO RECOMMEND**

- 1. That the updated HRA Business Plan be approved.**
- 2. That the revised development programme budgets as set out in the Part II appendix to the report to Cabinet be approved.**

**Reason for Decision**

To update Cabinet on the Annual Review of the Council's Housing Revenue Account Business Plan.

Financial

Regular review of the Council's HRA Business Plan is essential to ensure short, medium and long term viability of the plan.

Value for Money

All contracts and services are tendered in line with the Council's procurement procedures to ensure VFM. The Landlord Service also compares costs annually with other social landlords through 'Housemark' benchmarking data.

## **Risk Implications**

Monitoring of the HRA Business Plan has been identified as a Key Risk of the Housing Service and is reported to the Council's Housing & Communities Overview & Scrutiny Committee on a quarterly basis.

Community Impact Assessment

**The Housing Revenue Account is a 'ring fenced' account for the income and expenditure solely related to the Council's housing stock, tenants and leaseholders.**

#### **Health And Safety Implications**

Health & Safety is identified as a Key Service Risk for Housing and therefore reported to the Council's Housing & Community Overview & Scrutiny Committee on a quarterly basis.

Corporate Objectives  
Affordable Housing.

## **Advice**

The Portfolio Holder for Housing said the plan had been updated with the latest information and felt that this was a sensible way forward.

The Assistant Director for Housing noted that the document had been through Overview and Scrutiny and the Tenant and Leaseholder Committee. He added that even if there were no imminent changes it would still need a robust annual review. He was unsure how the policy would look after four years as the future had to include sales of certain properties of certain types and right to buy.

The Overview & Scrutiny Committee were unsure how there could be a business plan with so many unknowns and therefore felt that it may have to be looked at more frequently than an annual review.

He explained that a development document was included within the business plan, which set out that there would be no new build after 2020. There had been a proposal to include 30 properties per year for the last few years; however this had been pulled out due to financial reasons.

The Portfolio Holder for Housing added that the team had worked well to produce the business plan which had both positives and negatives.

The Leader of the Council felt that the plan was subject to a degree of guess work. He asked if the Tenant and Leaseholder committee expressed any feelings towards loss of stock or on rent reductions.

The Assistant Director for Housing replied that they felt it was too good to be true. They had never thought about rent levels as they are keen for the council to achieve its needs. They were happy to protect rent rates and increase new homes.

The Portfolio Holder for Environmental, Sustainability & Regulatory Services questioned the appendix to the report and the review of the new build programme. It was confirmed that all of the figures included, were accurate and correct.

Consultation

#### **Consultation took place with:**

- Mark Gaynor – Corporate Director, Housing & Regeneration
- James Deane – Corporate Director Corporate Director (Finance & Operations)
- David Skinner – Assistant Director – Finance & Resources
- Fiona Williamson – Group Manager Property & Place
- Andy Vincent – Group Manager Tenants & Leaseholders

- Julia Hedger – Group Manager Housing Development
- Richard Baker – Group Manager Financial Services
- DBC Tenants & Leaseholders Committee
- DBC Housing & Communities Overview & Scrutiny Committee

### **Voting**

None.

### **CA/27/15 YOUNG PERSON'S HOUSING STRATEGY**

Decision

1. That the new Young Persons' Housing Strategy 2016 - 2020 as set out in Appendix 1 of the report to Cabinet for a six week consultation period be approved.
2. That approval of the Young Persons' Housing Strategy 2016 – 2020 following consultation be delegated to the Assistant Director (Housing) in consultation with the Portfolio Holder for Housing.

### **Reason for Decision**

To seek Cabinet approval for the new Young Persons' Housing Strategy 2016 - 2020 (Appendix 1) prior to commencing a formal six week consultation period and to agree appropriate delegations to approve the strategy following consultation.

## **Implications**

### **Financial**

There are no financial commitments made in the strategy, and the majority of the strategy relates to focusing, targeting, and maximising benefits from existing resources.

The strategy commits to exploring options to use some of its Housing Revenue Account (HRA) assets in different ways. These could have some financial implications in order to be achieved and therefore the strategy recognises that an options appraisal with financial information would be required before proceeding.

Customer profiling commitments in the strategy feed into a larger piece of work in the housing service plan for 2016/17 that has already been budgeted for.

### **Value for Money**

- Direct costs to the Council

This strategy sets out evidence that younger age groups are currently presenting a direct cost to the Council due to:

- The likelihood of experiencing housing need or homelessness; and
- Difficulties sustaining council tenancies and likelihood of having rent arrears.

Reorganising / refocusing some of the housing service's resources to target factors associated with these costs would produce a savings benefit to the Council in terms of improved income collection rates and reduced homelessness.

This sits within a wider context of trying to use evidence to focus resources on preventable causes of costs, as part of a move to make the housing service more proactive, flexible, and sophisticated.

#### Wider economic costs

The Council recognises the importance of its young people to its future economic success.

The current housing market in Dacorum presents specific challenges to younger people at the start of their adult lives and careers. Young individuals and families in unsuitable housing, or without suitable support to maintain a tenancy successfully, may experience high levels of anxiety in relation to their housing and financial situation, which may have knock on effects on many areas of life, including employment prospects, children's wellbeing, and household health. These effects have costs for the wider economic performance of Dacorum.

Value for money savings can therefore be achieved through recognition of the needs of this group and focusing resources effectively.

## ***Risk Implications***

There are both direct cost and wider economic risks to the Council if it does not respond to the evidence about younger people and their capacity to resolve their housing need and sustain tenancies within Dacorum.

There is a financial risk to 'doing-nothing' and this strategy identifies how the Council can make use of its resources to invest-to-save.

#### Equalities Implications

This strategy has been developed to address the disproportionate level of younger people in the borough who are:

- experiencing homelessness
- struggling to resolve their own housing need
- struggling to sustain their tenancy

#### **Health And Safety Implications**

If any new uses of housing assets are considered in order to meet this strategy's commitments, then the health and safety of buildings and their geographical position will need to be assessed.

Corporate Objectives



## Advice

The Portfolio Holder for Housing explained that the strategy was pulling many things together, many of which were statutory. She reported that the strategy had been through OSC and they supported it. This was a very good project to take forward.

The Assistant Director for Housing said there were no new resources for this; the service was just working in a slightly different way. It was felt that young people were disadvantaged at all housing stages and therefore they were trying to introduce new initiatives to address any issues.

The Portfolio Holder for Environmental, Sustainability & Regulatory Services said this was an excellent report which pulled all the existing threads together but there was lots of work to carry out in order to sustain it. With regards to the possibility of having a dedicated officer resource to focus on young people and families, who could have the appropriate links to HCC 'Families First', the Portfolio Holder felt that this was needed 'yesterday'.

The Assistant Director for Housing said that there was lots of officer resource and a team had already been put together in the past as part of the tenancy section. It was thought that this work would fit into this team. He saw the future being more weighted around tenancy support.

The Group Manager for Strategic Housing added that there were currently 3 officers who worked with young people when in temporary accommodation so there was an option for one of those to become a specialist officer.

The Portfolio Holder for Environmental, Sustainability & Regulatory Services noted the disparate computer systems and asked if there were any opportunities to merge them together.

The Corporate Director for Housing and Regeneration agreed for this to happen and said it would benefit the totality of the service.

The Portfolio Holder for Finance & Resources said this was a very good strategy and asked if DBC had drawn on how other council's did it.

The Group Manager for Strategic Housing explained that this was a holistic view from Central Government. Not many other authorities had such a strong suite of strategies such as DBC which ensures action plans are followed up and maintained. She felt that Tenancy sustainment was the future and they were already seeing benefits of those teams.

The Portfolio Holder for Finance & Resources asked if there was a qualification period in order for someone to receive help, for example did they have to reside in the borough for a certain number of years.

The Group Manager for Strategic Housing explained that for 16-18 year olds there was a joint protocol with HCC and they had an immediate duty to help young people. For those above 18 years the local authority had a duty to help but there needs to be a 6 month local connection, if there isn't then they would be referred to their previous local authority.

### Consultation

#### **Consultation took place with:**

- Cllr Margaret Griffiths – Portfolio Holder for Housing

- Mark Gaynor – Corporate Director Housing and Regeneration
- Elliott Brooks – Assistant Director Housing
- Andy Vincent – Group Manager for Tenants and Leaseholders
- Natasha Brathwaite – Group Manager for Strategic Housing
- Strategic partners at the Council’s Homeless Forum
- The planned six week consultation that this report is proposing would target:
  - All partners of the housing service
  - Tenants and leaseholders (in partnership with the formal committees)
  - Housing register applicants

### **Voting**

None.

### **CA/28/15     HOUSING DEVELOPMENT UPDATE**

### **Decision**

1. That the employment/commercial element of the Woodhouse site to be developed as an extension of Maylands Business Centre be approved in principle and a detailed business case be developed for further approval.
2. That the main contract to construct 14 new Council homes at Able House, Figtree Hill be awarded to Taylor French Developments Ltd
3. That the progress on the New Build Programme be noted.

### **Reason for Decision**

***To provide an update on the Council’s New Build Programme.***

***To seek approval for the employment/commercial element of the Woodhouse site to be developed as an extension of Maylands Business Centre.***

To seek approval to award the main contract to construct 14 new Council homes at Able House, Figtree Hill, Hemel Hempstead.

## **Implications**

Financial

A detailed breakdown of the tendered costs for Able House is included in the appendix including relevant financial information within the project update.

### Value for Money

This will be achieved through a successful procurement programme for Able House contract.

## ***Risk Implications***

Risk Assessment completed within the New Build Project Initiation Document (PID).

A risk assessment is completed for each site by the Employers Agent

### Equalities Implications

Equality Impact Assessment completed within the New Build PID/Housing Strategy.

### **Health And Safety Implications**

Each scheme will have in place a Principal Designer as required under the Construction Design and Management Regulations. Contractors are required to comply with the Council's H&S policy along with Considerate Constructors requirements.

Corporate Objectives  
Affordable Housing

## ***Advice***

The Group Manager for Strategic Housing explained that the report formed part of a regular update. She added that they were seeking approval in principle for the employment/commercial element of the Woodhouse site to be developed as an extension of Maylands Business Centre and a detailed business case be developed for further approval. A further report on the finances of this would be produced.

In addition to award the main contract to construct 14 new Council homes at Able House, Figtree Hill to Taylor French Developments Ltd of which details were included in the part 2 report.

The Portfolio Holder for Housing said it was a good idea to extend the Maylands Business centre.

The Portfolio Holder for Environmental, Sustainability & Regulatory Services asked if the Woodhouse site extension was in addition to the Maylands Business Centre extension next door.

The Corporate Director for Housing and Regeneration confirmed this development was for small office space and the Maylands Business Centre extension was more factory based.

Consultation

**Consultation took place with:**

- Mark Gaynor, Director of Housing & Regeneration
- Elliott Brooks, Assistant Director - Housing
- Nicholas Brown, Group Manager (Commercial Assets & Property Development), Building Services
- Richard Baker, Group Manager, Financial Services
- Andrew Linden, Team Leader, Commissioning, Procurement & Compliance

**Voting**

None.

**CA/29/15     TWO WATERS REGENERATION FRAMEWORK**

**Decision**

**RESOLVED TO RECOMMEND**

- 1. That the Two Waters Strategic Framework, as attached at Appendix 1 of the report to Cabinet, be used as a material planning consideration in the determination of planning applications and guide future strategic planning in the area.**

**Reason for Decision**

To recommend Council to agree the strategic framework for the Two Waters area of Hemel Hempstead to guide future planning policy and planning applications within the Two Waters area.

**Implications**

Financial

No implication is this report

Value for Money

The study will highlight areas within the plan that will allow for future growth and investment into the area

**Risk Implications**

None arising from this report

Equalities Implications

An Equality Impact Assessment has been carried out prior to this document coming to cabinet.

## **No adverse issues have been identified as part of this assessment**

### **Health And Safety Implications**

Not applicable in this report

#### Corporate Objectives

Delivery of housing particularly affordable housing and economic growth for the area.

Attracting investment into Dacorum and improving the quality and identity of the Two Waters area.

## **Advice**

The Portfolio Holder for Planning & Regeneration introduced the report and noted that it had previously been to Cabinet, following the workshops. He felt that the framework provided a very interesting platform for future development.

He had recently attended a workshop on this which he found to be very refreshing to see the discussions and hear the ideas. This would be a good base for the future.

The Assistant Director for Planning, Development & Regeneration felt that this would be a good platform to go forward and further work would be carried out on transport and viability.

The Portfolio Holder for Residents & Corporate Services referred to the taller buildings section of the report and asked if the wording was robust enough to protect the council when considering planning applications for tall buildings.

The Assistant Director for Planning, Development & Regeneration said there would be a rise in developments in certain locations and the developers could argue for reasons to develop there.

The Portfolio Holder for Residents & Corporate Services raised concern that by endorsing this framework, councillors were endorsing all future high rise storeys.

The Assistant Director for Planning, Development & Regeneration reassured councillors that they were being asked to acknowledge this section and not to endorse all future tall developments.

The Portfolio Holder for Environmental, Sustainability & Regulatory Services noted that she had received many emails from concerned residents and she noted that many people could be reading the document with a limited understanding. She felt therefore that it would be beneficial to include in the document a phrase such as 'to be sympathetic to the open Boxmoor Trust views'.

The Assistant Director for Planning, Development & Regeneration said that the Boxmoor Trust featured very strongly in the document and the document included reassurances, similar to those being requested.

The Portfolio Holder for Environmental, Sustainability & Regulatory Services felt that scenarios differed depending on their locations, for example developments around the train station would be viewed differently to those at the A41.

The Assistant Director for Planning, Development & Regeneration explained that they were looking to help regenerate the area around the train station and to help meet housing need. The details of this could be resolved at a later date.

The Leader of the Council was happy to endorse the section on taller buildings.

The Portfolio Holder for Residents & Corporate Services pointed out that the comment assigned to him in the feedback was on behalf of all the Boxmoor Ward councillors and not him as an individual. Officers would amend this accordingly.

The Leader of the Council felt that the document strengthened and clarified those opposing and supporting documents. He preferred to have it, than not. The Assistant Director for Planning, Development & Regeneration concluded that they were aware of the pressures surrounding this issue and provided a good reason to have the document in place.

Consultation

**Consultation took place with:**

Some residents (including local ward councillors), businesses and stakeholders within the Two Waters area were invited to attend the two workshops held in May and June 2015. All those who were invited to the workshops were sent the draft report as part of the consultation. A full list of consultees is included in the attached document.

**Voting**

None.

**CA/30/15      CONSERVATION STRATEGY 2014-2019**

**Decision**

1. That the Conservation Strategy, as set out at Appendix 1 to the report which sets out the Borough Council's corporate approach to Conservation matters in Dacorum be adopted.
2. That authority is delegated to the Assistant Director (Planning, Development & Regeneration), in consultation with the Portfolio Holder for Planning and Regeneration, to approve the rolling Action Plan.

**Reason for Decision**

To seek final approval of the Conservation Strategy for the Borough of Dacorum following public consultation.

***Implications***

Financial

The proposed Strategy makes use of established budgets to deliver the core Conservation service and provides a platform and direction from which to consider future actions which might require non-recurring expenditure.

#### Value for Money

The proposed Strategy provides a basis from which to prioritise expenditure; it provides a basis for seeking external funding, should opportunities arise; it takes a balanced approach to assessing matters of heritage value without committing the Council to excessive expenditure.

## *Risk Implications*

To be completed as part of the forthcoming Action Plan to support the Conservation Strategy.

#### Equalities Implications

**Not directly applicable for the Conservation Strategy. The detailed action plan to follow will require the completion of an Equalities Impact Assessment.**

#### Health And Safety Implications

None arising from this report.

#### Corporate Objectives

Regeneration – the Strategy will be instrumental in helping to guide new developments where heritage considerations are important

Dacorum Delivers – the Strategy provides a corporate framework for best addressing Conservation and heritage issues across the organisation

Building Community Capacity – the successful implementation of the Strategy will be enhanced by the engagement of external organisations.

Safe and Clean Environment – the Strategy is aimed at making the best of the Borough's rich built heritage.

## *Advice*

The Portfolio Holder for Planning & Regeneration explained that this was work in progress.

The Assistant Director for Planning, Development & Regeneration added that this was a 5 year strategy which set out a broad spectrum of jobs to do in this field. There was also an action plan to agree the annual priorities. He concluded to note that the Consultation Strategy as included in the report as Appendix 1 had been through the necessary consultation process.

The Team Leader for Development Management noted the following two amendments to the strategy:

Page 8 of 17: Dudswell and Flaunden have swapped years within the timescale for the delivery of the remaining Conservation Area Character Appraisals.

Page 12 of 17: The words 'Development Management DPD' have been replaced by 'new Local Plan for the Borough'.

The Chief Executive highlighted that the Foreword of the strategy was in her name but she felt it to be more appropriate for it to be on behalf of the Portfolio Holder. The Portfolio Holder for Planning and Regeneration confirmed he was happy to do this.

The Portfolio Holder for Environmental, Sustainability & Regulatory Services asked what the current situation was with local listed building status and had there been a freeze.

The Team Leader for Development Management confirmed there had been no freeze. The strategy reflects how it currently operates and gives a set formulated procedure.

The Portfolio Holder for Environmental, Sustainability & Regulatory Services asked what the process was if someone objected to a building being listed.

The Team Leader for Development Management explained that they were similar to Tree Preservation Order appeals. In summary, the proposal would be put forward and assessed by the Conservation Team. The draft description would be consulted on and any objections would be passed through the Development Control Committee for a final decision.

#### **Consultation**

- Cllr Graham Sutton, Portfolio Holder for Planning and Regeneration
- Sara Whelan, Group Manager – Development Management & Planning
- Chris Taylor, Group Manager – Strategic Planning and Regeneration

#### **Voting**

None.

#### **CA/31/15 REVIEW OF SCRUTINY & PORTFOLIO HOLDER ROLES & RESPONSIBILITIES**

#### **Decision**

#### **RESOLVED TO RECOMMEND**

- **That the amendment of the Council's Constitution to adopt the new roles and responsibilities for individual Overview and Scrutiny Committees as set out in appendix B of the report to Cabinet be approved.**

#### **Reason for Decision**

To review the roles and responsibilities of individual Overview and Scrutiny Committees to improve the alignment of member and officer structures.



## Implications

### Financial

No financial implications arising from this report.

### Value for Money

The alignment of roles and responsibilities of the Member and Officer structures would enable more efficient use of officer and member time and increase the focus of scrutiny.

## Risk Implications

Good corporate governance encompasses risk management and making sure that the Council makes decisions with the full knowledge of the associated risks and opportunities. The risk of not reviewing and updating our corporate governance arrangements have been addressed by this report.

### Community Impact Assessment

A detailed Community Impact Assessment review has not been undertaken. The purpose of the proposed amendments to the Council's Constitution is to improve the focus of scrutiny undertaken by the Council's Overview and Scrutiny Committees when scrutinising the delivery of the Council's policies and services functions.

### Health And Safety Implications

None arising from this report.

### Corporate Objectives

Dacorum Delivers

## Advice

The Leader of the council explained that the report had been through the Overview & Scrutiny Committee Chairs (OSC's) and colleagues and had been supported. The aim was to link the OSC's and the Portfolio Holders as much as possible. This was seen to be an improvement on the existing process.

Minor amendments to names and Portfolio titles were noted and would be made to the final published document.

### **Consultation**

#### **Consultation took place with:**

- Cabinet

- Overview and Scrutiny Committee Chairs
- Chief Officer Group
- Corporate Management Team

### **Voting**

None.

### **CA/32/15     EXCLUSION OF THE PUBLIC**

#### **Decision**

That, under s.100A (4) of the Local Government Act 1972 Schedule 12A Part 1 as amended by the Local Government (Access to Information) (Variation) Order 2006 the public be excluded during the item in Part 2 of the Agenda for this meeting, because it is likely, in view of the nature of the business to be transacted, that, if members of the public were present during that item, there would be disclosure to them of exempt information relating to the financial and business affairs of the Council and third party companies/organisations. (Minute CA/111/15)

**Local Government Act 1972, Schedule 12A, Part 1, paragraph 3.**

### **CA/33/15     MAYLANDS BUSINESS CENTRE EXTENSION**

Full details in Part 2 Decision Sheet

The Meeting ended at 8.40 pm